Hull Pottery Association
Charter and Bylaws

CHARTER

The Hull Pottery Association (hereinafter the "Association" or the "HPA") will promote the appreciation, collection and history of wares made by the Hull Pottery Company in Crooksville, Ohio. In this connection, it will recognize and honor the work and dedication of Hull employees who contributed in the design, production and sale of Hull Pottery. The Association will also support and promote the collecting of Hull Pottery by issuing newsletters, soliciting new members, conducting shows and sales on a regional and national basis. Finally, the Association will recognize and support individuals who author and publish books which provide valuable historical information and display pictures of a great number of Hull pieces.

BYLAWS

Article 1 The Hull Pottery Association shall be a non-profit organization. The organization shall file as a non-profit corporation in the State of Ohio.

Article 2 Membership

2.1 Any person or entity may become a member of the HPA upon payment of dues.

2.2 Dues and membership terms are determined by vote at the Annual Meeting in July.

2.3 Members are classified as follows:

- **a.** An Individual Membership is one person or entity who pays dues and has voting rights.
- **b.** A Couple Membership consists of two persons sharing one address, who pay dues and have voting rights. Couple Memberships in existence prior to the 2022 Bylaws update, sharing different addresses, may continue but no new memberships as such will be allowed.
- **c.** An Employee Member is any person who worked at the original Hull Pottery Company, who does not pay dues and has no voting rights.
- **d.** A Lifetime Member is any current member who has been approved by majority vote as outlined in section 2.4 and has voting rights. Lifetime Members do not pay dues.

2.4 Lifetime Members may be chosen to honor outstanding contributions to the HPA. Nominations for Lifetime Members must be submitted to a current Board member in writing, which may include email, at least 24 hours in advance of the Annual Meeting in July, and must include the reason for the nomination. The Board will consider the nomination and vote whether to proceed. If approved by a majority of the Board, the nominee will be presented for final vote at the Annual Meeting. Nominees not approved will remain secret.

2.5 Each member of the Hull Pottery Association shall adhere to the principles, purposes and intent of these Bylaws and agree to abide by them. Members who are delinquent in paying their dues for at least three months may be removed from the rolls. Members who fail to comply with these Bylaws will be subject to revocation by a majority vote of the HPA Board.

Article 3 Officers

The organization shall be governed by a Board of Directors consisting of no more than (10) members as defined in Article 4.2. The Board shall be responsible for carrying out the objectives of the organization as set out in its Charter. Board members are to serve on a non-compensatory basis.

Article 4 Nominations and Elections

Board members shall be elected at the Annual Meeting in July by a majority vote of those members present. Only dues paying or Lifetime members of the Association may be elected to the Board. Term of office will be two years and members may be reelected. Terms shall be staggered, with no more than half of the officers elected each year. When a Board position becomes vacant before the end of that member's term, the remaining Board may fill that vacancy by a majority vote. The newly approved Board member shall complete the unexpired term and then be subject to reelection as described herein. A sitting Board member may be nominated for another office. If elected, that Board member will resign from his current office, and his resignation shall coincide with the beginning term of his newly elected office. A Board member may be removed, with cause, as determined by a two-thirds vote of all elected Board members present at any meeting at which at least 80% of the elected Board is present. Advance notice of at least one week of the intent to remove a Board member must be given to the entire Board prior to such a vote being taken.

4.1 Nominations

4.1 a. Nominations for the Board may be submitted in writing, which can include email, with the nominee's knowledge and consent. Such nominations should be submitted to and received by a current Board member no less than one hour before the start of the Annual Meeting.

4.1 b. During the Annual Meeting, nominations will be accepted from the floor. A member should know beforehand if the person they wish to nominate is both eligible and willing to serve. However, a person can decline a nomination during the nominating process. A person can nominate themselves. A nomination does not need a second.

4.2 Duties

The Board is made up of the following officers and their designated responsibilities:

President

The President shall: (a) direct and work with all Board members in managing and carrying out their responsibilities; (b) appoint people to committees when required; (c) develop meeting agendas by working with the Secretary in preparing for meetings and preside over all meetings.

Vice President

The Vice President shall: (a) assist the President in working with all Board members in managing and carrying out their responsibilities; (b) be prepared to serve in the President's absence.

Treasurer

The Treasurer shall: (a) pay all bills submitted to and approved by the Board for expenses incurred by the Association and/or Board members in carrying out the Association's activities; (b) maintain proper documentation to support disbursements and establish adequate controls for collection and reporting of receipts; (c) prepare updated reports of the Association's finances after each event or activity; (d) prepare and file all necessary tax documents as required at the local, state and federal level; (e) collect donations, membership dues and promotional/fundraising sales payments.

Secretary

The Secretary shall: (a) record the minutes of the organization, including Board meetings; (b) be the custodian of all records of the organization including the Charter and Bylaws; (c) work with the President in preparing meeting agendas and issue notices for all special meetings; (d) conduct general

correspondence of the Association and keep a record thereof; (e) ensure that the non-profit status of the Association is maintained as required by the State of Ohio; (f) maintain a list of decisions passed by vote at Board meetings or the Annual Meeting.

Membership Chairperson

The Membership Chairperson shall: (a) ensure that membership dues are paid; (b) maintain all membership records; (c) be responsible for the retention of existing members and the solicitation of new members; (d) issue membership cards to all dues paying members.

Advertising/Newsletter Chairperson

The Advertising Chairperson shall: (a) coordinate advertising and press promotions for HPA conventions and special events; (b) create member newsletters; (c) maintain local community relations for HPA conventions and special events; (d) assist with membership programs and related services as needed.

Social Media Chairperson

The Social Media Chairperson shall: (a) be responsible for designing and maintaining the Hull Pottery Association website, the HPA Facebook page as well as other social media or future communications platforms; (b) provide postings and links of upcoming events, educational material and other information about the HPA and Hull pottery to support the goals and objectives of the HPA as outlined in the Charter.

Dealer Representative

The Dealer Representative shall: (a) reserve the venue for the National Show; (b) contact potential dealers to set up at the National Show in Ohio for the purpose of selling Hull Pottery and other American made pottery; (c) be responsible for all dealers' contracts, collecting table fees and confirming all participating dealers; (d) assign table spaces to participating dealers; (e) coordinate the set up and take down of tables for the show; (f) assist the Events Coordinator and regional show host as needed or requested.

Events Coordinator

The Events Coordinator shall help identify and coordinate activities related to the National Show, working in conjunction with volunteers and all Board members to secure commitments to complete each activity. All Board members shall assist the Events Coordinator in these duties.

4.3 Other Duties

4.3 a. It shall be the overall duty of the Board to have control and management of the Association business and objectives, and through the President, to present reports of the activities and plans to the members. All Board members shall have access to the internet for email communications and online meetings if possible.

4.3 b. The Board may continue the tradition of commissioning the manufacture of a commemorative item to sell for fundraising purposes. The Board may continue the tradition of awarding scholarship funds to Crooksville, Ohio students if HPA finances allow. The Board may continue the tradition of hosting a Social Hour prior to the National Show.

4.4 Honorary Board Member

Honorary Board Members may be elected to honor invaluable contributions which will continue to preserve the heritage of Hull Pottery. The Honorary Board member may: (a) act in an advisory capacity to the President and Vice President; (b) assist the HPA Board in promoting the HPA; (c) be available to help with National Show activities. This is a non-voting position. Honorary Board members do not pay dues. An Honorary Board member may be removed in the same manner as a Board member.

4.4 a. Nominations must be submitted to a current Board member in writing, which may include email, at least 24 hours in advance of the Annual Meeting in July, and must include the reason for the nomination. All nominees must have served on the HPA Board. The Board will consider the nomination and vote whether to proceed. If approved by a majority of the Board, the nominee will be presented for final vote at the Annual Meeting. Nominees not approved will remain secret.

4.5 Indemnification

The Association agrees to indemnify, defend and hold harmless the Board members from and against all liability, loss, cost or expense (including attorney's fees) by reason of liability imposed upon the Association, arising out of or related to the HPA's activities, whether caused by or contributed to by the members or any other party indemnified herein, unless caused by the sole negligence of the member or any other party indemnified herein. The HPA may maintain insurance, at its expense, to protect itself and any such person against any such liability, cost or expense.

Article 5 Annual Meeting

The Annual Meeting shall be held in Ohio in July during Pottery Lovers Week if possible. Notice of the Annual Meeting, including the date, time and proposed agenda will be published in a newsletter and electronic media when possible. The voting members present in person at any meeting of the Hull Pottery Association shall constitute a quorum for the meeting. Attendance and voting at the meeting are restricted to dues paying members and Lifetime members. Members shall sign in and their status shall be verified by the Board before any votes take place. The Annual Meeting is for reports, elections, and other business that may arise. Only HPA business shall be discussed at the Annual Meeting. Each elected Board member shall provide a progress report to attendees.

Article 6 Dissolution

Upon dissolution of the Association, the Board shall first pay all liabilities and, second, dispose of all remaining assets in a manner that serves the purposes of the HPA, as stated in its Articles of Incorporation, Charter and Bylaws.

Article 7 These Bylaws may be amended by a majority vote of the Board at any regular meeting if notice of the proposed amendment is included in the agenda for the meeting.

July 15, 2002	The Bylaws were amended.
March 20, 2006	The Bylaws were amended.
July 15, 2008	The Bylaws were amended.
November 20, 2022	The Bylaws were amended.